



Thomas J. O'Connor  
Animal Control & Adoption Center

# HELPING HANDS

Volunteer Special Project

Request Form

Date: \_\_\_\_\_

Request: \_\_\_\_\_

Requesting Staff Member: \_\_\_\_\_

Date Needed By: \_\_\_\_\_

Specific Details of Assignment:

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Volunteer completing task: \_\_\_\_\_

Date: \_\_\_\_\_

When you have completed the task, please put this form in red file folder labeled "Helping Hands Complete" that is hanging outside the office of the Volunteer Coordinator.

## Thank You!